Dear Members of the Emmaus College Community

The Musical last Friday and Saturday was enormously successful. Huge crowds at all performances added to the spectacle of the shows. The staff, parents and students who contributed to its success should be very proud of their efforts. An enormous amount of time was spent on rehearsals, preparation of sets, costumes etc. This culminated in 3 fantastic performances. Thank you to everyone involved – the students performed magnificently. I would particularly like to thank the following staff who have worked on the Musical over the past year – Mrs Donaldson (Producer), Mrs Joyce and Miss McNaught (Directors), Mrs Joyce (Choreographer), Mr Bergman (Sound, Light & Backstage Director), Mrs Robinson & Mrs Howard (Music Directors) and Mrs Campbell (Artistic Designer).

Congratulations to our Year 10 Science students who won the regional Science & Engineering Challenge. The Challenge is a day-long competition designed to provide Year 10 (or Year 9) high school students with a positive experience of Science and Engineering. A maximum of 8 schools per day compete against each other at one central venue.

Students are awarded points for each activity and the school with the most cumulative points at the end of the day is declared the winner. Winning schools will subsequently compete against each other for a place in the state and – perhaps – the national competition. Examples of the activities include –

- Eco Habitech - build an Eco-Habitech model home to withstand fierce tests and be as ecologically friendly as possible. The value of materials and their 'carbon cost' are also counted.
- Escape from the Lost World - Make a frame onto which motors, propellers and helium-filled balloons are attached. Points are awarded for speed and manoeuvrability of the craft.
- Flight of the Navigator - Students construct a Styrofoam plane that is flown from a launcher. Through variations in design of fuselage, wings, tail, rudders, flaps, elevators and ailerons, students aim to build the best all-round aircraft.

Our students did very well to win their challenge. Thank you to Mr Gray and Miss Adams for preparing the students for the competition.

On Saturday afternoon the College hosted the State Orienteering Championships for school students. Up to 70 competitors from all parts of Queensland took part. The course runs through the bushland adjacent to the college and ends on the P-6 oval. Reports indicate the day ran very smoothly.

The tender for the new oval has been awarded and work will begin on Monday 6th August. As with all our construction projects there is a level of inconvenience associated with it. The temporary carpark adjacent to the kindergarten will be closed from Monday 6th August, once the construction company takes possession of the site. This will add to our traffic congestion problems however, on this occasion it will only be for three months (hopefully).

Term 3 - Tutoring
Maths - Every Tuesday (Yr 7-10 & Yr 11&12 Maths A) & Wednesday (Yr 7-10 & Yr 11&12 Maths A&B) 3.15-4.00pm - Library
English - Every Wednesday 3.15-4.00pm - Lomandra
Science - Every Tuesday 3.15-4.00pm - Library

Assessment Corner
Year 9 SOSE – Knowledge Test for 3 August is postponed until 31 August.

***PLEASE NOTE***
NO SCHOOL on Monday, 13th August — Exhibition Show Holiday
Wednesday, 15th August is a NORMAL school day.

Student sick….? Call the Absent Line: 5547 9944
The kindergarten is on schedule to be finished in October for opening in 2013. If you know of anyone interested in enrolling for next year, please contact the College office for an enrolment package or visit www.emmausjimboomba.qld.edu.au website for further information.

Our Japanese visitors returned home today. Thank you to the students, staff and host families who made their visit memorable. The Kisoruru High School students got involved in life at Emmaus and were great ambassadors for their school.

A reminder to parents that in the week beginning the 13th August there is only one Show Holiday this year. Monday the 13th August is the Show Holiday with Wednesday 15th being a normal school day. This is different from previous years and came as a result of changes made by the State Government at the end of last year.

Every blessing for the week ahead.

KEVIN SCHWEDE
Principal

***IMPORTANT DATES & EVENTS:***

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
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<tbody>
<tr>
<td>Wednesday, 1st August</td>
<td>Yr 10 into yr 11 Information Evening, 7.00pm</td>
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<tr>
<td>Thursday, 2nd August</td>
<td>SECA 8 Finals</td>
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<tr>
<td>Monday, 6th August</td>
<td>Yr 10 SET Plan interviews this week</td>
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<td>Tuesday, 7th August</td>
<td>Yr 11 BCT Excursion—Qld State Archives</td>
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<td>Wednesday, 8th August</td>
<td>Secondary District Cricket (U19) Trials</td>
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<tr>
<td>Thursday, 9th August</td>
<td>SECA 9 (Wet Weather Day)</td>
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<tr>
<td>Monday, 13th August</td>
<td>LOGAN EXHIBITION SHOW HOLIDAY</td>
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<tr>
<td>Tuesday, 14th August</td>
<td>Yr 3-12 Athletics Carnival</td>
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<tr>
<td>Wednesday, 15th August</td>
<td>NORMAL SCHOOL DAY</td>
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MUSICAL
Congratulations to all students in Years 2-6 who performed in the College musical, "Grease". The choirs have worked incredibly hard leading up to the performance and students should be congratulated on the commitment that they have shown. Thanks to Mrs Robinson and all who given so generously of their time to put together such a high quality performance.

Wishing you all a great week.

Lisa McCormick

FROM THE HEAD: 7-12

TERM 3
The term is rolling on quickly and students have started well. We are entering a time when assessment or drafts are coming due. Students need to make sure they are keeping up with the work and planning ahead to ensure they don’t get caught out when multiple assessments are due at the same or similar time. I encourage all parents to keep a close check on how their child is progressing with their overall course.

2013
It may seem too early to be talking about next year but we are already under way planning and working with students in preparation for next year.

Year 10 students undergo significant preparation for Year 11 and 12 with a unit in Work Education, sessions with teachers and senior students, information evening this Wednesday the 1st of August and SET Plan interviews on the 7th and 8th of August. The SET Plan is a process in which students map a pathway to their goals. Selecting subjects and courses for their senior studies is a process which involves initial selection, timetabling, reselecting if there are clashes, applying for courses (such as TAFE) if appropriate...
and ensuring all prerequisites for the set goal are met. I encourage all Year 10 parents and students to attend the information evening on Wednesday at 7.00pm in the Lomandra centre. It is very important that all develop a good understanding of senior schooling and expectations.

Year 9 students will receive a curriculum handbook later this term and be asked to complete a career interest questionnaire and indicate subject preferences for Year 10. Like Year 10 to 11 this is a process which involves timetabling and reselecting if there are clashes. As we operate a student driven timetable the staged approach is necessary to give as many students as possible their highest preferences when it comes to subject selection.

Year 8 students to read texts confidently and deliberately. Home readers can help foster a love of reading, encourage your child to bring in their home readers as frequently as possible.

There will be an Early Years reading information session to be held on Friday, 3rd August in the theatre located in the library.

Happy reading

Marie Koranias

**FROM THE ASSISTANT PRINCIPAL - CURRICULUM & TEACHING: 7-12**

**YEAR 10 INTO 11**

Next Wednesday evening 1st August, Year 10 parents and students are required to attend an information evening in preparation for the students’ entry into the senior phase of learning. At this point in their education students will become accustomed to many acronyms, requirements, qualifications, and options as they consider their future pathways. It is important to become very familiar with these terms and processes in order to successfully navigate the final years of secondary education.

**WHAT IS THE QCE?**

The Queensland Certificate of Education (QCE) is Queensland's senior school-based qualification, awarded to eligible students on completion of the senior phase of learning, usually at the end of Year 12. The qualification is internationally recognised and offers flexibility in what is learnt, as well as where and when learning occurs. This allows students to tailor their senior pathway to suit their interests and support their future goals. The QCE is achievable for students and recognises a broad range of learning, including senior school subjects, vocational education and training (VET), workplace and community learning recognised by the Queensland Studies Authority (QSA), and university subjects undertaken while at school.

**HOW DO YOU GAIN A QCE?**

To be awarded a QCE, a student needs to demonstrate a significant amount of learning, to a set standard i.e. a Sound Achievement, and in a set pattern. Students must also meet literacy and numeracy requirements which require the attainment of a Sound Achievement in at least one semester of English and Mathematics. These requirements are measured in terms of credits. Credits are banked when the set standard has been met. Students must have at least 20 credits in the required pattern to be awarded a QCE. If a student has not achieved enough credit..
to qualify for a QCE by the end of Year 12, they can add to their learning account for up to seven years after leaving school.

**What courses of study contribute towards a QCE?**

A wide variety of courses of study may contribute towards the QCE. Contributing studies are classified into four categories:

- **Core courses** are usually undertaken by students during the senior phase of learning and include Authority and Authority-registered subjects.
- **Preparatory courses** are generally used as stepping stones to further study or training.
- **Enrichment courses** provide learners with opportunities to develop their skills and knowledge at a higher level.
- **Advanced courses** go beyond the scope and depth of typical senior secondary schooling. To gain credit for one or two-semester university subjects, diplomas or advanced diploma courses in VET, the student must undertake these courses as part of a school program in partnership with a tertiary education institution.

**Planning for a QCE – the SET Plan**

A Senior Education and Training Plan (SET) Plan helps students structure their learning around their abilities, interests and ambitions. As part of the planning process, students think about their future, consider their abilities and investigate their options for careers and further education. The student, their parents, and the school meet to develop the SET Plan which details what, where and how a student will study during their senior phase of learning. The plan is finalised by the end of Year 10. The SET Plan is reviewed periodically to monitor the student's progress and parents may be required to attend another interview with their child if goals outlined in the SET Plan are not being achieved. If students in Years 11 and 12 wish to change subjects, they will also be required to update their SET Plan.

**What is the QCS Test?**

Students sometimes confuse QCS and QCE. The Queensland Core Skills Test (QCS) contributes information for the calculation of Overall Positions (OPs) and Field Positions (FPs), which are used to rank students for tertiary entrance. Year 12 students who are eligible for an OP must sit the test. Year 12 students who are ineligible for an OP may choose to sit the test. Students who choose an OP pathway will also be planning to attain a QCE and must also sit the QCS Test. Students who choose a non-OP pathway will be planning to attain a QCE only, with the option of sitting the QCS test if they choose.

Further information is available from the Queensland Studies Authority (QSA) website [https://www.qsa.qld.edu.au](https://www.qsa.qld.edu.au/) or by contacting Mrs Lloyd or Mr Adair at the College. We look forward to seeing you next Wednesday evening.

_Dionne Lloyd_

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**From the Assistant Principal - Student Welfare**

You have brains in your head.  
You have feet in your shoes.  
You can steer yourself any direction you choose.  
You're on your own.  
And you know what you know.  
And YOU are the one who'll decide where to go....

*Dr Seuss Oh! The Places You'll Go!*

I was recently reminded of this quote about ‘journey’ from the great philosopher Dr Seuss and I couldn’t help noticing the similarities between this quote and the theme of our College. The central theme of our College, as depicted in the Emmaus story and represented in our logo, is journey. Aspects of our Christian story – faith, hope, love, forgiveness, justice, compassion and freedom – are represented by our motto, *Walking with Christ*.

The people in the logo represent us, the Emmaus College community – the students, parents, staff and members of our broader community. The road represents the journey of life, our journey, and the path we choose to follow.

Every now and then the journey gets a little ‘rocky’. We make mistakes, and veer from our path. Sometimes our mistakes, often made in the heat of the moment and without thinking, hurt others and ourselves.

If students need to tell someone at school about concerns they have, the names of Student Protection Contacts are listed on the college website, as well as being displayed on posters around the school and in classrooms.

Emmaus College is committed to positive, proactive practices in the support of student behaviour. This is based on the belief that young people at our college are on a journey to spiritual, social, emotional, physical, psychological and intellectual wholeness and maturity.

The goal of the college is to work in partnership with families and assist students to learn from their mistakes and build and restore relationships in a climate of safety, acceptance and reconciliation.

We trust that as partners in the education process we will be able to journey with each other and to grow in wisdom as we walk together and share life as a community.

Liesl Profke

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**From the APRE**

**Year 10 Social Justice Day and Evening:**

Each year during Christian Education week Emmaus year 10 students experience a day of information and activities highlighting various aspects of contemporary social justice issues. Scott Darlow, an indigenous singer and story teller was our main speaker. His music and life stories seem to challenge the students and teachers to become more involved with service in society. During the day small group sessions followed. Our presenters included Cassandra Bull...
addressing the homeless problems, Anita Hendrie speaking on Fair Trade issues, Jenny Simpson sharing ideas on child slavery in our world, Scott Darlow continued his indigenous messages, and Di Johnson and Anita Calandra (Emmaus teachers) presented their Immersion experiences.

The evening session followed as we were joined by 35 students from St Francis College Crestmead, St Augustines College at Springfield and St Thomas More College at Sunnybank. The 60 students and 20 teachers listened to the words and music of Scott Darlow, shared ideas in group activities and prayed together. The spirit between students and teachers coming together for important social justice issues was obvious. Hopefully everyone may benefit from this experience and in the words of Scott Darlow “Give ten percent more each day in time, love and service”.

Thank you to all the teachers and students involved in the preparation of this event. Well done.

CHRISTIAN EDUCATION WEEK:
Two liturgies were celebrated at the beginning of the week to signify the start of Christian Education Week. As an ecumenical school we have a wealth of Christian examples to draw upon when we point out leaders and people to inspire us. Our four house patrons allow us to show that people of faith have been able to develop their relationship with God to be motivated to serve others. John Flynn, Dietrich Bonhoeffer, Mary MacKillop and William Broughton believed in Christian education but it had to be supported by loving others in practical ways. Thank you to Pastor Rob (Uniting Church), Fr Dan (Anglican Church) and John and Coral Stollznow (Lutheran Church) for their leadership in the liturgies.

REFLECTION:
Appreciating what we have in common with others
Lord, we ask you to open our eyes that we may value and appreciate all people, recognising what we have in common rather than focusing on what our differences might be.
Inspire us to distinguish between what is important and what is not, and open our minds and hearts that we may always be people of good will who bring life and joy to others.
Amen.

Peace Be With You.

Tony Bourke

FROM THE GUIDANCE COUNSELLORS

STUDENT PROTECTION POLICY IN BRISBANE CATHOLIC EDUCATION SCHOOLS

Emmaus College, as part of Brisbane Catholic Education, is committed to the protection of students, and fulfils both pastoral and legal responsibilities in this area. Information about Student Protection policies and processes can be found on the Brisbane Catholic Education website: http://www.bne.catholic.edu.au/. Click on the “Students and Parents” tab in the top middle of the page. You will then be able to choose “Student Protection” from the menu on the left. From that page you have access to several documents regarding Student Protection.

DOES YOUR CHILD SUFFER ASTHMA OR ECZEMA?
Every day, thousands of Australian children suffer the effects of asthma and eczema and families struggle with illness management and children’s behavioural and emotional adjustment.

Positive Parenting for Healthy Living is an adaptation of the successful Triple P – Positive Parenting Program offering practical ideas and support for parents of children suffering asthma or eczema. This innovative group program is designed to help parents manage their child’s illness, assist children in coping with their illness and emotions, and prevent and manage difficult child behaviour.

Over the next few months and for a limited time only, parents of 3-10 year old children suffering asthma or eczema are able to access Positive Parenting for Healthy Living Triple P as part of a University of Queensland research project. Parents will be able to attend the program free of charge, and will be asked to complete 3 sets of assessment measures (questionnaire, symptom diary, and family observation) over a 6 month period, as part of the study. Contact Amy Mitchell on (07) 3365 7305 or email healthyliving@uq.edu.au, or visit www.exp.psy.uq.edu.au/healthyliving for more information.

TERTIARY OPEN DAYS

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<th>Institution</th>
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<tr>
<td>Christian Heritage College</td>
<td>25 August</td>
<td>QUT – Kelvin Grove</td>
<td>29 July</td>
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<tr>
<td>CQU University – Noosa</td>
<td>5 August</td>
<td>QUT – Caboolture</td>
<td>19 August</td>
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<td>Griffith University – Nathan, South Bank and Gold Coast</td>
<td>12 August</td>
<td>UQ – St Lucia</td>
<td>5 August</td>
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<td>UQ – Ipswich</td>
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<td>USQ – Toowoomba</td>
<td>19 August</td>
<td>USQ – Springfield</td>
<td>26 August</td>
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<tr>
<td>University of the Sunshine Coast</td>
<td>12 August</td>
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Janelle Jones & Rachel Martin
INQUIRY CORNER—TIPS TO HELP YOUR YOUNG PEOPLE

ENGAGE!

We are now well into Week 4 of term 3, which means it is the perfect time to encourage your student to explore their topics further through wide reading. Before the assignment sheets come home, your child can start on the road to success by doing some background reading about their topics. This lays the foundation for an inquiring mind, and gives young people enough information to ask great questions when they begin their assignments.

To find wide reading material, try searching our Online Public Access Catalogue (OPAC) at the link below http://library.l.bne.catholic.edu.au/oliver/libraryHome.do This will allow you to see what we have in our library on your topics. You can save or print your search and come to see us to locate the fantastic resources we have available for you.

QUESTION!

Remember when your child asked so many questions you simply couldn’t answer them all? Consider that as young people are exposed to more complex problems, they need to re-learn that they need to ask those questions. Without them, they can’t find out new stuff.

By discussing their topics out loud, they are able to process some of these questions and redefine what they want to know. Always ask them….BUT WHY???

INTRODUCING—YEARS 3—6 HOMEWORK CLUB

Starting on Wednesday 1 August, 2012 from 3.00pm until 4.00pm there will be a Homework Club operating in the Library. This is a space where students from Years 3 to 6 can come and complete their homework. Mrs Schuster and Miss Walvin will be supervising the students who come to the library to do their homework. It is essential that students coming to the library are prepared to work and follow the standard library rules. The key purpose of Homework Club is to encourage students to use their time wisely and to develop positive work/study habits. Homework Club is not designed to provide individual tutoring.

For the safety of the students in the Homework Club we will be asking students to sign in when they arrive and we ask that you come to the library to collect your child and sign them out at 4.00pm. Unfortunately we are unable to supervise and look after younger children, however you are welcome to accompany these students to the library to work with them or read with them.

Susan Schuster & Corinne Muller

VOCATIONAL EDUCATION & TRAINING NEWS

YEAR 10 STRUCTURED WORKPLACE LEARNING

As part of Certificate I in Work Education we will be preparing to complete Work Experience the week of the 29th of October. This year we will be asking students to find their own placement as this encourages the student to take ownership of this opportunity and makes them really think about future career choices.

If you own a business and are willing to take on a work experience student or know of anyone that would be interested please contact the College and speak to Darren Paten or Michelle Whyte for further information. All insurance is covered by the College and this is at no cost to any party involved in the process.

VOLUNTEERING TO HELP OTHERS AND IMPROVE YOUR SKILLS.

Although you volunteer to make someone else happy, volunteering can make you feel great too. It also gives you the chance to develop new skills and knowledge that might help you in the future.

There’s a lot of value in getting involved outside of school. The more people you meet, especially while doing something worthwhile like volunteering, the more contacts you’ll have when you apply for Traineeships, part time Jobs or even university. If you’re one of those high school students who already knows what your intended field of study or employment will be once you have left school, try finding volunteer opportunities in those areas. For example, if you like the idea of becoming a Vet Nurse, find an animal refuge or Vet Surgery to work for if you are interested in being a Chef, volunteer at the local Meals on Wheels. There’s no reason your volunteer experience shouldn’t help you in your future endeavours.

TAX FILE NUMBERS (LAST CHANCE FOR 2012)

Students from Years 10-12 have the opportunity to obtain a TFN through the school. If your student is thinking of getting a part time job outside of school/traineeship or apprenticeship this process usually takes 4-6 weeks to complete. By applying through your school you don’t have to provide any documents to prove your identity, because the school verifies this for the ATO. So if you missed out on applying for your TFN in the first term, but are still interested this is the last opportunity to get one. If you are interested please get a TFN application from student reception or Mrs Whyte in Flindersia and return to the school by 14th August.

SAT Vacancies Available

The VET Notice Board in Flindersia is now updated with all new Vacancies including Certificate III in Disability, Certificate II and III in Business Administration and Business...
as well as Hospitality and Retail.

We also have local companies seeking Trainees in Plumbing, Cabinet Making and Hairdressing. These opportunities will be closing to applicants soon, so do not hesitate.

If you are interested in seeking more information regarding any of these positions or just want further information regarding SATS please feel free to call the school to speak to Darren Paten or Michelle Whyte or alternatively make an appointment to meet with us.

Darren Paten & Michelle Whyte

**FROM THE BUSINESS MANAGER**

**TERM 3 FEES – DUE MONDAY 30TH JULY**

All accounts were mailed to your nominated billing address on Friday 13th July. We will be posting all invoices in future to avoid any lost invoices in the bottom of student bags. If you have made changes to your billing address, please look on the Emmaus website or contact reception for a Change of Address form.

If you have not received your invoice, please call and we will arrange for another copy to be sent to you.

If we have not received payment by the due date of Monday 30th July, overdue notices will be posted to you and should be received by the week ending 3rd August. Please ensure all accounts are settled by the due date to avoid these overdue letters.

Anthony Barlow

**FROM THE UNIFORM SHOP**

**FOOD TECHNOLOGY APRONS**

Apron’s have arrived in the Uniform Shop for students studying Food Technology as an elective in Yrs 9-12. Cost $20 each.

**YEAR 9 STUDENTS**

Students in Year 9 transitioning from Middle School and beginning their Senior years in 2013 will be required to wear a College Blazer and a Formal Felt Hat as stated in our College Uniform Policy. Students will be measured for their hat and blazer this term.

A $50 deposit is required to be paid in uniform shop during this time.

If you are unable to attend the shop in person, you can place orders by calling the Uniform Shop on 5547 9990 or emailing wspanner@bne.catholic.edu.au

**Opening Times**

Monday: Closed
Tuesday & Thursday: 8am-11am 2pm-4pm
Wednesday & Friday: 8am-11am

**Out of Stock**

Sport Shirt size 12
Primary Sports Shorts sizes 10 & 14
Scrunchies

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**Church Service Times:**

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| St Catherine's Catholic Church | Tuesday - 8am  
Sunday - 5.30pm |
| St James’ Anglican Church | Sunday - 8.30am |
| First Saturday of the Month |
| Flagstone Service |
| Flagstone State School  
Poinciana Dr, Flagstone |
| Saturday - 5.30pm |
| Beaudesert Uniting Church | Sunday - 8.30am |
| St Paul’s Lutheran Church | First-Fourth Sunday - 10.30am  
Fifth Sunday - 8.30am |

**Logan Library Community Benefit Book Sale**

WHERE: Logan West Library—downstairs  
WHEN: Saturday 4th August, 2012  
TIME: 9am—2pm  
Nothing over $2, children’s books 50c

A great time to get some great books to read. Bring along your own bag for purchases. All proceeds from the Book Sale are going to the Australian Breastfeeding Association. Hope to see you there!!

**Jimboomba Touch Football Club**

Summer Season starts Thursday, 2nd August

Any interested teams or players, please contact Leon Beattie on 0403 043 137 or go to www.Jimboomba.MyTouchFooty.com
Garden2kitchen2garden program
Caddies Community Care Centre at South St, Jimboomba is holding free cooking and gardening workshops during school terms. The free program is an initiative funded by the Australian Government and is proudly supported by Logan City Council.

Professionals in the fields of Hospitality and Horticulture facilitate this program, which consists of 2 parts, ‘growing it’ and ‘cooking it’. For maximum benefit, we suggest you attend both programs.

The **Conscious Cooking** program focuses on using fresh seasonal produce, making delicious dishes from basic wholesome ingredients, eating healthily, enjoying the process and recycling kitchen waste back to the garden....to grow your own.

The **Grow your Vegies in a box** program teaches participants to use practical permaculture methods and get their hands dirty by applying useful knowledge gained each week.

The course is 8 weeks. Is completely FREE, runs during school terms and includes an excursion to a community garden to explore other methods of growing organically and to enjoy social networking and great food experiences.

Contact Caddies Reception on 5547 8077 for more information.

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**FuturePros Tennis Academy**
Tennis coaching for all levels, juniors and adults. School holiday clinics and CARDIO Tennis.

**Emmaus College Tennis Courts, 48 East Street, Jimboomba**
Contact: AJ - 0405 453 304
Kiel - 0423 277 996

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**Downlands College 26th Annual Art Exhibition**
3-5 August, 2012

**Downlands College**
Join us for the gala opening at 7pm on Friday 3 August (Tickets $40) or the Curator’s Tour at 4.30pm—6.30pm on Saturday 4 August (Tickets $10)

Exhibition times: 10am-4pm Sturday and Sunday. Adults $5, School Students FREE.
The Art Café will be open for refreshments. For more details www.downlands.qld.edu.au or call 4690 9500

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**HAVE ANY OF YOUR DETAILS CHANGED?**
**HAVE YOU NOTIFIED THE SCHOOL?**
Have you recently moved address? Have any of your phone numbers changed? Are your emergency contact details current?

It is important that the school has your current contact details. If you need to notify us of any changes, please complete a ‘Change of Details’ Form which can be downloaded from the school website at the below link