Dear Emmaus College,

Welcome to Mr Anthony Barlow who started in the role of Business Manager last week. Anthony comes to us with a wealth of business experience and will be joined by his children Madison in Year 3 and Georgia in Prep next year. Many thanks to Mrs Corinne Muller who has been filling in as Business Manager. She has done a great job and is gleefully looking forward to getting back into the library.

Farewell, bon voyage and best wishes to Miss Emily McNaught who finishes her contract teaching drama at the end of the semester and to Mr Roland Kowitz who is taking some well-earned long service leave at the start of next term. Congratulations to Miss Megan Thurecht who is getting married over the holidays and many thanks to Mrs Karen Down who has been filling in for Miss Anita Calandra this semester. Mrs Down will continue on to replace Mr Kowitz while he is on leave. There are also a few families leaving us at this time and we wish them all the best for their future as well.

Congratulations to all the students and staff on a wonderful semester’s work. The report cards I have been reviewing show how much students have learned and reflect the wonderful learning relationship that exists between our young people, college staff and parents. Further congratulations to all the 7-12 students who will receive awards at the Celebration of Learning on Friday. Well done to all.

Our buildings are coming along nicely and we should start using the Grevillia (library) extension and Student Support Services area – which will be known as Senna block – early next term. I have been for a look through the new areas and I am sure the students will be excited by them and will enjoy the special present they receive and accept the responsibility as the first students to use the new spaces as they come online.

Best wishes to the P-2 students for their athletics carnival on Friday. Hopefully we will get fine weather and a great carnival atmosphere.

As we grow and grow we need to ensure we retain our family friendly feel and one of the ways we do this is by using names and acknowledging people. We ask all staff to wear name badges when at school and all visitors to sign in at the front office so we can welcome them and assist with their needs. Please remember when you come on site during school hours to come to the office and sign in and let us welcome you. Please remember also to sign out when you are leaving so we can say thanks.

I hope everyone has a nice holiday period and returns to us safe, sound and well rested for another fantastic semester of learning on our Emmaus Road.

God Bless,

Stephen Adair
Acting Principal
As we come to the end of Semester 1, I would like to extend my thanks to all parents and friends of the Emmaus community. There has been incredible support in so many ways that has ensured a successful and focused semester for the students. Your time and dedication contributes to the community of learners that we build each day at Emmaus.

P-2 ATHLETICS CARNIVAL
The Early Years Athletics Carnival was postponed due to inclement weather. The carnival is now rescheduled to take place on Friday 22 June from 12:30-2:30. I hope that you are able to attend and join with the children in recognising the importance of physical activity. It would be great if you could wear your House colour and help build support for your team.

CELEBRATIONS OF LEARNING
Term 2 Celebrations of Learning will be held on Thursday 21 June. These are very important opportunities for parents and students to celebrate the learning achievements of the term and identify areas for further growth. All families are encouraged to attend and be a part of this important Emmaus celebration. Specific times for each year level are listed later in this newsletter.

P-6 STAFFING – TERM 3
In Term 3, we welcome back Miss Anita Clandara to Year 5C. Miss Clandara has been on leave during Semester 1. We look forward to her return and to hearing stories of her remarkable adventures. Thanks to Mrs Karen Down for teaching 5C during this time. The children have been well looked after.

Mr Roland Kowitz will be taking seven weeks Long Service Leave at the beginning of Term 3. This is a well-deserved break after many years of teaching in Brisbane Catholic Education. During this period of time Mrs Karen Down will be teaching 4K.

I would like to wish you and your families a happy and blessed winter holiday and look forward to working with you and your students in Semester 2.

Lisa McCormick

\*

FROM THE ACTING HEAD: 7-12

“A man who is making a mistake and doesn’t correct it is making another mistake”. Confucius

Striving for Accuracy and Precision
At this time of the year, some students may turn in sloppy, incomplete or uncorrected work. They are more anxious to get rid of the assignment than to check it over for accuracy and precision. They are willing to work with minimum effort rather than investing their best effort.

Embodyed in the stamina, grace and elegance of a ballerina or a shoemaker is the desire for craftsmanship, mastery, flawlessness and economy of energy to produce exceptional results. People who value accuracy, precision and craftsmanship take time to check over their products. They review the rules by which they are to abide; they review the criteria they have to use and confirm that their finished product matches the criteria exactly.

Striving for precision means working to attain the highest possible standards. Students who aim for precision take pride in their work and have a desire for accuracy as they take time to check over their work. Students who strive for accuracy and precision, like professional athletes, artists, writers, scientists or musicians work at improving something every day, in every practice, in every performance.

It will be exciting to be able to congratulate and recognise those students who have strived for accuracy and precision our Celebration of Learning this week. Please join us on Friday 22 June 2012 from 9:30am in the Lomandra Centre as we celebrate the academic, cultural and sporting achievements of our students during Semester One of the school year.

Best wishes for the holidays. I trust you enjoy the time with your family and the chance to relax and recharge after a very busy first semester. I look forward to seeing every student return to school on Monday 9th July. Perhaps on our return to school, Queensland will be ‘7 in a row’ – and that will be worth celebrating!

Liesl Profke

FROM THE ASSISTANT PRINCIPAL - CURRICULUM & TEACHING: P-6

What a productive term it has been. Teachers and students have put in a great deal of effort and have been involved in some really exciting learning. It was wonderful to see students engaged in their learning and progressing well through the term.

A key dimension of mathematics is being a problem solver, students are beginning to work on developing strategies to help them become effective problem solvers, and this will continue into term three and will go across a variety of different maths strands.

When students are problem solving they are able to

* formulate their own problems to explore
* fully understand problems before beginning
* design investigations and plan their approaches
* use drawings, graphs and physical models to help think about and solve problems
* choose and use appropriate strategies to seek solutions
* communicate solutions effectively
* verify that their answers are reasonable

CELEBRATIONS OF LEARNING
Just a reminder that celebrations of learning are this week. Listed below are the times for Celebrations of Learning, this is a great opportunity for parents and carers to be informed about what students are learning.

***IMPORTANT DATES & EVENTS:***

**Tuesday, 19th June**
- Author Visit - Michael Bauer Yrs 5-8
- Yr 8 - Reader’s Cup Competition

**Wednesday, 20th June**
- House Competition Colour dress day
- Yr 10 Aspirations Day - trip to ACU

**Thursday, 21st June**
- P-6 Celebrations of Learning
- Yr 7-12 Math Team Challenge - Canterbury College

**Friday, 22nd June**
- Yr 7-12 Celebration of Learning/Awards, 9.30 - 11am (Formal Uniform)
  - P-2 Athletics Carnival, 12.30-2.30pm
  - LAST DAY OF TERM 2

**Sunday, 8th July**
- Yr 3-12 Musical Rehearsal, 10am - 3pm

**Monday, 9th July**
- START OF TERM 3

**Thursday, 12th July**
- SECA 5

**Monday 16th July**
- P&F Meeting, 8.45am, Lomandra
- P-6 Parent Teacher Meeting (3.20pm - 6pm)

<table>
<thead>
<tr>
<th>Date</th>
<th>Event Description</th>
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<tbody>
<tr>
<td>Monday 16th July</td>
<td>P&amp;F Meeting, 8.45am, Lomandra</td>
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<tr>
<td>Monday 16th July</td>
<td>P-6 Parent Teacher Meeting (3.20pm - 6pm)</td>
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<tr>
<td>Tuesday 17th July</td>
<td>Houses Competitions colourful dress day</td>
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<td>Wednesday 18th July</td>
<td>UNICEF World Day</td>
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<td>Thursday 19th July</td>
<td>Celebrations of Learning/Awards, 9.30 - 11am (Formal Uniform)</td>
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<td>Thursday 19th July</td>
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<td>Tuesday 24th July</td>
<td>UNICEF World Day</td>
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<td>CELEBRATIONS OF LEARNING/AWARDS, 9.30 - 11am (Formal Uniform)</td>
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<td>Friday 27th July</td>
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<td>Tuesday 30th July</td>
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Thursday 21st June

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We look forward to seeing you at our celebrations.

Marie Koranias

**FROM THE ASSISTANT PRINCIPAL - CURRICULUM & TEACHING: 7-12**

**CELEBRATION OF LEARNING**

The Emmaus College Celebration of Learning will be held on Friday 22nd June in the Lomandra Centre beginning at 9.30am. All students will attend and parents are very welcome. This celebration caps off a very busy semester and recognises those students who have worked diligently to achieve their very best. This semester, teachers have nominated students for recognition in the areas of commitment to learning, academic achievement in subject areas, and academic merit across subject areas. These students are congratulated for their efforts in living our College vision, “Excellence in Learning.”

**REPORT CARDS**

Teachers make judgements about student learning at the end of a teaching and learning cycle, and these judgements are communicated to parents in semester report cards. These will be issued over the holidays and will hopefully provide an opportunity for reflection on the semester and the formulation of goals for Semester 2. Some tips from Study Vibe include asking yourself whether you are “behaving like study matters”:

- Do you behave as if you have already achieved academic success?
- Are you confident in your abilities to achieve the academic results you want?
- Do you know exactly where you want to go academically at school?
- Have you identified and articulated your academic goals?
- Do you see ‘less than desirable’ results in exams and assignments as an opportunity to focus your attention in the future?
- Do you take risks by trying new things in your approach to study?
- Do you feel very positive about your learning and study experiences?

Take some time for rest and reflection over the holidays.

Dionne Lloyd

**FROM THE ACTING ASSISTANT PRINCIPAL - STUDENT WELFARE**

*Rejoice with your family in the beautiful land of life! - Albert Einstein*

As the term draws to an end, students are looking forward to a well-earned break and the opportunity to spend some time with family and friends. Research has shown that school holidays are essential if students are to be able to remain engaged and focused when in the classroom over the course of a school year.

They present the opportunity for all students to recharge their batteries and ensure they are ready for the new term and new learning experiences. It is an opportunity for parents to engage with their children in a way not possible during the hectic schedule of term time. However they also present a dilemma for many parents. What to do with idle young minds and how to do it without breaking the family budget, all this within a society that is increasingly focused on the belief that expensive items are better. Any parent who has spent time watching a young child entertain themselves with the box in which the item arrived, as opposed to the item itself, will know this is not always the case. I have included below a list of some simple activities appropriate to a range of ages which are relatively inexpensive and family orientated. Hopefully they will give some inspiration for you as the holidays approach and you will rejoice with your family in the beautiful land of life!

1. Plant a Vegetable or Herb garden together.
2. Have a day at the beach.
3. Hold a No Particular Reason Party.
4. Go for a bush walk in one of the local National Parks – Mt Warning.
5. Give your children’s bedroom a makeover
7. Visit a local market or Fair.
8. Visit the Science Museum at Southbank
9. Visit the Planetarium at Brisbane Botanical Gardens before a picnic in the gardens.
10. Take a Bunning’s class together.
11. Go Strawberry Picking
12. See the Glow worms at Springbrook National park
13. Spend a day at Mt Tamborine.
14. Check out the Railway museum at Ipswich.
15. Take an RSPCA holiday program.

The website shown below also has a list of activities specific to your local council. Have a happy and safe holiday break.

http://www.qld.gov.au/recreation/school-holidays/

Russel Davey

**FROM THE APRE**

**WARRALONG VISIT:**

Last year two of our year eleven students, Nick S and Bronwyn G, joined students from St Thomas More College at Sunnybank, for an Immersion Experience to an indigenous school near Port Hedland, Western Australia. We have just heard the good news that fifty students from years three to twelve will be able to visit our school early next term and experience our hospitality. Fifteen adults will be travelling with the students and hopefully the day will involve sharing experiences.

**IMMERSION EXPERIENCE**

The teachers and students going on the Immersion Experience in September are trying to fund raise, organise passports, visit their doctors and generally prepare for their trip. We will be selling tickets in a bike raffle up until the last night of our musical. Please support these students in their goal.

All the best for the student holidays.

Peace.

Tony Bourke
Stress and Stressors:
Stress is something that is part of normal life, in that it is experienced by everyone from time to time. However, some people suffer from stress which is so frequent or so severe that it can seriously impact on their quality of life. Stress can come from a huge range of sources (stressors), such as study demands, work-related issues, life-changes, juggling many roles or tasks at the same time or coping with illness.

Some people are aware of what tends to trigger their stress, and this increases their ability to either prevent stress or to handle it more effectively. Many others are less able to deal with stress, and identifying stressors is a key step in this.

Symptoms of Stress:
Some people do not even notice that they are stressed until symptoms begin to occur, including irritability or moodiness; interrupted sleep; worrying or feelings of anxiety; back and neck pain; frequent headaches; upset stomach; increased blood pressure; changes in appetite; rashes or skin breakouts; chest pains; increased susceptibility to colds and flu.

These symptoms reduce quality of life, and people suffering from stress may notice that work or study performance and relationships suffer more as a result. You may be able to use some strategies listed here, or you may find it useful to consult a professional for more help.

Stress Management Tips:
- Identify your stressors – see if there are some things within your control that you can manage better – taking breaks within long periods of intense work or going to bed earlier to give body time to rest and re-energize for the following days activities.
- Build regular exercise into your life – not only will this aid balance in your life, it will also help you unwind.
- Make sure that you eat and sleep well.
- Take time out for family and friends – deliberately set aside time to relax with family or friends on a regular basis.
- Using problem solving techniques whereby you clarify the problem, brainstorm possible solutions, choose one to put into action after listing the pros and cons of each option, and then evaluate its effectiveness, can take the stress out of choosing a course of action.
- Learn calming techniques such as controlled breathing, progressive muscle relaxation, meditation, mindfulness to train your mind and body to become more relaxed. These techniques require practice but can be helpful with regular uses.
- You may wish to speak to a professional about assertiveness training and communication skills to help deal with challenging situations more effectively.
- Last but not least, consider whether there is negative thinking which is contributing to your stress. Negative thinking can make us worry more than is necessary, increasing stress, and generally does not motivate us to take positive actions.

Janelle Jones & Rachel Martin

FROM THE GUIDANCE COUNSELLORS

FROM THE RESOURCE CENTRE

PREMIER’S READING CHALLENGE
We have 3 children who have already completed the challenge 2012. They are:
- Chloe M PYT
- Hannah S 2T
- Lucy N 3S
- Blaire W 6G

Congratulations to these students and keep up the reading.

Susan Schuster & Corinne Muller

VOCATIONAL EDUCATION & TRAINING NEWS

Congratulations to James R and Jake O in Year 12 who have both been successful with obtaining a Full Time Apprenticeship.

Also congratulations to Dylan S (Year 10) who has been successful in obtaining a School Based Traineeship in Certificate III in Information Technology.

AUSTRALIAN DEFENCE FORCE INFORMATION SESSION
If your child is interested in joining the ADF there is an information session being held, information below:

When: Wednesday 20th June
Where: Australian Industry Trades College 281 Scottsdale Drive, Robina, Qld
Time: 6.00pm
RSVP: Friday 15th June 2012
For bookings phone, 07 5569 3900

ARCHITECTURAL WORKSHOP
Budding Architects: Griffith University is holding a two-day workshop in the holidays to give you an idea of what studying architecture at university level is like. Cost is $180.

When: JULY 2-3 2012
Where: Architecture Studios Room 3.11 Building G39 Griffith University Gold Coast Campus Parklands Drive, Southport
Time: Please arrive around 8:45am for a 9am start. Workshop hours are between 9am -5pm
If you have further questions or queries, please contact info@studiormit.com.au
Information handouts are on the VET display table in Flindersia, or see Mr Paten or Mrs Whyte.

SATs EXPLAINED
School-based apprenticeships and traineeships (SATs) allow high school students to work for an employer, train towards a recognised qualification, and complete their secondary school studies. A flexible school program allows students to effectively combine a school-based apprenticeship or traineeship (SAT) while studying for their Queensland Certificate of Education (QCE) and/or Overall Position (OP) score.

TAFE EXPLAINED
The Queensland Certificate of Education (sometimes referred to as Senior studies) allows continuing secondary school students to complete flexible Year 11 and 12 studies at TAFE. This can range from academic study to a combination of TAFE vocational courses and general studies. The course is for students who may learn better with a varied structure and mature learning environment in a non-standard setting.

You can study TAFE at school, through:
- direct enrolment into programs at TAFE
- delivery in schools by TAFE
The weather may not have been kind, but our first car show was a success. More than 40 beautiful cars entered and a fun day was had by all. We had stalls consisting of model cars, food and even a hairdresser who made you look like you had stepped out of the 60’s. Our expert judging team consisting of the cast of “Grease” and chief judges Kaitlyn M and Tayla W received rave reviews for their professionalism and fairness. My thanks go to everyone who helped out in so many ways. The community spirit of Emmaus shined through even though the sun didn’t. A special mention to Kelly, Mauve, James, Caleb, Johan and Gabe.

April Maxwell

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**EQUESTRIAN NEWS**

With the State Championships just around the corner, riders from the team have continued to compete for qualifying results. Alyssa C competed at the Scots PGC Extravaganza over the weekend of 26th and 27th of May in which she obtained qualifying results in Dressage and Showman. On June 2nd Alyssa competed at the IGGS Dressage Day and came 3rd in the Secondary Dressage 1B test which was a fantastic result considering the competition in the secondary classes is always very tough. Well Done Alyssa!!!

Nominations have now closed for the State Championships which will be held in Maryborough during the first week of the school holidays. Emmaus will be sending 2 primary riders – Jordi-Lee Y (Yr 5) and Emma G (Yr 4) as well as 6 secondary riders – Tayla G, Claudia G, Alyssa C and Sarah G (all in Yr 8) and Tahlia C and Rebekah G (both in Yr 12). These 8 riders have worked exceptionally hard to qualify for the State Championships from which successful riders will be chosen for the Queensland State team for the National Championships to be held in Toowoomba in the September holidays. The girls will be competing in disciplines including Dressage, Showman, Showhorse and the new competition of the Interschool Challenge. We wish all the girls the very best of luck as they go on to represent Emmaus College at this event, which they will do with the utmost of pride and great sportsmanship.

A huge thanks to Mr Schwede who has supplied the girls with Equestrian Team T-shirts, Jackets and Caps. Our girls will look exceptionally professional at the presentations in their new outfits. Also a huge thanks needs to go out to our parents of the team members – without their ongoing support, the team would not continue. Congratulations girls on qualifying and Good Luck with the competition!

Maria Gould
P&F NEWS

NEXT MEETING
Our next P & F meeting is TONIGHT - Monday 18th June at 7.00pm in the Lomandra Centre. Everyone is welcome – please feel free to email any issues or concerns you want discussed or placed on the agenda to: pandfsecretaryemmhaus@gmail.com If you would like to join the P & F email list, send us an email!

HOME STYLE PIES:
Thank you to everyone who placed orders in the Pie Drive. Your orders will be available for pick up this Wednesday 20th June between 1 – 4 pm from the Lomandra kitchen. If anyone is able to help with sorting orders in the morning on that day, please let Raelene know on 0402 902 977.

COLES AND WOOLWORTHS:
Thanks to all our Woolies shoppers who have been collecting stickers as part of Earn and Learn. There is a box at the counter of Jimboomba Woolworths, and also one in the front office...just drop your stickers into either of these. Coles have also just started their Sport for Schools program, and we have a box a Jimboomba Coles, so please collect and help our school get some terrific resources for our children!

2013 “A COUNTRY FAIR”:
Thank you to the fantastic parents who turned up to last Friday’s meeting. We have some great ideas for our Fair next year and I think it will be a wonderful day. I hope you have all marked May 18th down on your calendars as it will be an event worth attending. The Fair will run from 11am – 4pm and we have great rides, competitions and yummy food planned for the day. If you are interested in being involved on the day please send me an email and I can keep you up to date with how we are progressing. Our next meeting is 7 August 1.45pm – 3pm.
Sarah Hirschy
pandfsunsetfair2013@gmail.com

STUDENT BANKING:
Danielle Powell – Student Banking Co-ordinator

SPORTING ACHIEVEMENTS

NETBALL
Queensland State Age Netball was held over the weekend and the team from Emmaus College played extremely well. Congratulations to Erin A, Hayley B, Shania L, Kelly M, Shikirah M, Mahalia O, Tyneele A and Kristy H.

MUSIC NEWS

I would like to congratulate all my piano students who performed for family and friends on Thursday night 30th May on stage in the Lomandra Centre. There were a variety of pieces the children chose to play, demonstrating different musical concepts learnt so far. The recital was an opportunity for the students to gain experience and perform with confidence and beautiful musicality.

Music for the night covered animal themed tunes, folk songs, popular childrens’ songs, Latin American, Russian, middle eastern, classical to modern.

Thank you to everyone who attended the piano recital and supported your children. A big thank you also to Mrs Robinson for coming from her sick bed to hear the students perform and Mr Adair for his assistance on the night.

Congratulations must also go to Joshua S who gained a High Distinction for his first Practical Examination recently. He is an inspiration to his fellow students.

Yvonne Plummer - Piano Teacher

FROM THE UNIFORM SHOP

IMPORTANT NEWS
The Uniform Shop will be open the first day of Term 3, Monday, 9th July from 8am - 2.30pm.

FOOD TECHNOLOGY APRONS
Apron’s have arrived in the Uniform Shop for students studying Food Technology as an elective in Yrs 9 - 12. Cost $20 each.

PREP - YEAR 2 STUDENTS
All coloured sports shirts are available now, so support your house for the Athletics Carnival this Friday.
Size 6-14 - $26.00
Size 16+ - $27.50

Have a safe and relaxing holiday.
Wendy Spanner

OTHER ITEMS.....

Church Service Times:

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<th>Church</th>
<th>Address</th>
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<tr>
<td>St Catherine’s Catholic</td>
<td>74-76 East St, Jimboomba</td>
<td>Tuesday</td>
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HAVE ANY OF YOUR DETAILS CHANGED?

HAVE YOU NOTIFIED THE SCHOOL?

Have you recently moved address? Have any of your phone numbers changed? Are your emergency contact details current?

It is important that the school has your current contact details. If you need to notify us of any changes, please complete a ‘Change of Details’ Form which can be downloaded from the school website at the below link.


7 DAY HORSE CAMPS

23 – 30 June
30 June – 7 July
7 – 14 July
(Camp caters for all riding levels)

DAY TRIPS AVAILABLE

Your child can ride horses twice a day, learn to keep and care for a horse/pony, feed the animals, milk the cow, collect chook eggs & other fun, healthy outdoor activities. A safe environment for your child to develop independence, make friends and have heaps of fun.

Please contact us for more information
Web: www.kiahpark.com.au
Facebook: http://www.facebook.com/KiahPark1
Email: info@kiahpark.com.au
Ph: (07) 5486 6166

Do you want to work school hours?  Help children to learn?  Gain valuable skills and knowledge?

CHC30808 Cert III in Education Support (Teacher Aide)

Commencing July 2012 at Jimboomba, Career Keys will be delivering the Certificate III in Education Support (Teacher Aide) course.

This Nationally Recognised Course runs 9am – 2.30pm, 2 days per week. Small and supportive class environment. No training during school holidays. Visit our Web: www.careerkeys.com.au and download the enrolment pack, or phone Career Keys on 3200 2700, or email enquiries@careerkeys.com.au. Taking enrolments now - Limited places.

Don’t miss out on the Early Bird Special Pay 2 weeks within course commencement and get a $200 discount!!

FOR SALE BY TENDER

With all our building and renovating, Emmaus College has some ‘stuff’ for sale by tender. Items can be viewed and tendered for in the Green Shed during school hours. Please complete the ‘Tender Form’ on the following page, and drop in to the College Reception no later than 3pm on Friday, 22nd June.
# TENDER OFFER

**Name:**

**Contact Details:**

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<th>TENDER OFFER</th>
</tr>
</thead>
<tbody>
<tr>
<td>Roller Door A</td>
<td>2015mm wide with a 1500mm drop</td>
<td></td>
</tr>
<tr>
<td>Roller Door B</td>
<td>2015mm wide with a 1500mm drop</td>
<td></td>
</tr>
<tr>
<td>Electric Roller Door A</td>
<td>Excellent condition &amp; barely used – 4000mm wide with a 2400mm drop</td>
<td></td>
</tr>
<tr>
<td>Electric Roller Door B</td>
<td>Excellent condition &amp; barely used – 4000mm wide with a 2400mm drop</td>
<td></td>
</tr>
<tr>
<td>Kitchen Bench</td>
<td>With double bowl stainless steel sink and tapware</td>
<td></td>
</tr>
<tr>
<td>Benching Length A</td>
<td>600 x 2960</td>
<td></td>
</tr>
<tr>
<td>Benching Length B</td>
<td>L Shape – 600 x 1660 and 2220</td>
<td></td>
</tr>
<tr>
<td>Benching Length C</td>
<td>On stand – can make L Shape with A – 1880 x 600</td>
<td></td>
</tr>
<tr>
<td>White Metal Louvres A</td>
<td>Large opening – 6 louvres deep each pane @ 350 high each – 1980W x 2320H</td>
<td></td>
</tr>
<tr>
<td>White Metal Louvres B</td>
<td>Large opening – 6 louvres deep each pane @ 350 high each – 1980W x 2320H</td>
<td></td>
</tr>
<tr>
<td>Overhead Cupboards</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office Chairs x 12</td>
<td>Various</td>
<td></td>
</tr>
</tbody>
</table>

**Signature:** ____________________________  **Date:** ____________________________

**Tenders will close on 22nd June at 3:00pm**